

**Consultation Visit to Kolkata Port/  
Customs and bilateral discussion with CBEC India for CTD Automation  
Kolkata, India  
5-8 August 2017**

**AGENDA**

Date/Day	Activity
5 August 2017 <b>Saturday</b> (21 Saun, 2074)	<ul style="list-style-type: none"> <li>• Departure from Kathmandu to Kolkata</li> <li>• Arrival Kolkata: 17:25</li> </ul>
6 August 2017 <b>Sunday</b> (22 Saun, 2074)	<ul style="list-style-type: none"> <li>• Morning: (9:00 hrs): Presentation of EXIM code software to Nepal Consulate, Kolkata and interaction on CTD automation.</li> <li>• Afternoon: (11:30 - 18.30 hrs) Haldia Port Visit.</li> </ul> <p style="color: blue;"><b>Objective:</b> To inform the EXIM code and CTD automation progress status. To request Consulate to fully utilize the EXIM code software to receive and transmitting the information, i.e., Draft TT and LC to Kolkata Customs as configured in the EXIM code software.</p> <p><b>Proposed detail Agenda:</b></p> <ul style="list-style-type: none"> <li>• <i>Brief on the Study Visits Agenda.</i>(Mr. Shreekrishna Nepal, DDG, Department of Customs)</li> <li>• <b>Nepal's presentation</b> on EXIM Code, ASYCUDA World interface with EXIM code and role of Consulate office. (Mr. Devi Bhandari, Director, Customs Mr. Harihar Poudyal, Section Officer, Project Management Unit and Mr. Sushil Prakash Pradhan, EXIM code software developer.)</li> <li>• <b>Presentation</b> on Cargo processing in Kolkata. (Mr. Shyam Dahal, TF Specialist)</li> <li>• <i>Discussion on Nepal Consulate role to implement EXIM code, CTD automation and agree on Next Step.</i></li> </ul>
7 August 2017 <b>Monday</b> (23 Saun, 2074)	<ul style="list-style-type: none"> <li>• Morning: (9:30 hrs) Visit of Kolkata Customs House to understand the CTD procedure.</li> <li>• Morning: (10:30 hrs) Information sharing on the Nepal EXIM code software and India CTD automation software.</li> </ul> <p style="color: blue;"><b>Objective:</b> To update on the India CTD automation software and provide information of Nepal's EXIM code development/implementation and identify way forward for sharing the EXIM code.</p> <p><b>Proposed detail Agenda:</b></p> <ul style="list-style-type: none"> <li>• <b>Customs House Presentation</b> on the CTD procedure. (Kolkata Customs House presentation).</li> <li>• <i>Observation of the CTD generation unit. (Visit)</i></li> <li>• <b>Nepal's Presentation</b> on the EXIM Code software and its interface with ASYCUDA World. (Mr. Devi Bhandari, Director, Customs Mr. Harihar Poudyal, Section Officer, Project Management Unit and Mr. Sushil Prakash Pradhan, EXIM code software developer.)</li> <li>• <i>Interaction on the potential areas and modality of the information sharing between EXIM code and CTD automation software.</i></li> <li>• <i>Agree on the Next Step.</i></li> </ul>
8 August 2017 <b>Tuesday</b> (24 Saun, 2074)	<ul style="list-style-type: none"> <li>• Morning: (9:30-12:30 hrs) Observation of Kolkata Port operation processes and interaction with Kolkata port authority.</li> <li>• Afternoon: (12:30-14:00 hrs) Observation of CTD software and understanding the process flow of CTD in automation environment.</li> </ul>

	<ul style="list-style-type: none"> <li>• Afternoon: (14:00 - 16:00 hrs) Observation of CFS and CONCOR Majerhat (Kolkata) container yard.</li> </ul> <p><b>Objective:</b> To observe the port and Customs clearance at Kolkata Port, brief about the EXIM code to Port authority and seeking their opinion on the use of EXIM code, Observe CTD automation software.</p> <p><b>Proposed detail Agenda:</b></p> <ul style="list-style-type: none"> <li>• <i>Kolkata Port visit in the sequence of movement of documents.</i></li> <li>• <i>Update Port Authority of EXIM code.(Mr. Devi Bhandari, Director, Mr. Harihar Poudel, Section Officer and Mr. Sushil Prakash Pradhan, Software Developer.</i></li> <li>• <i>Understanding the Port Community system and potential areas of interfacing with Port Community System (Port authority)</i></li> <li>• <i>Live demo of CTD automation software.(Kolkata Customs House)</i></li> <li>• <i>Majerhat Terminal visit and understanding of Rack formation.</i></li> <li>• <i>Understanding of Cargo processing in Container Freight Station (CFS).</i></li> </ul>
9 August 2017 <b>Wednesday</b> (25 Saun, 2074)	<ul style="list-style-type: none"> <li>• Departure from Kolkata to Delhi.</li> <li>• Departure Kolkata (Air India AI 021): Time 10:00 hrs.</li> <li>• Arrival Delhi: Time 12:10 hrs.</li> </ul> <p><b>Proposed detailed Agenda:</b></p> <ul style="list-style-type: none"> <li>• <i>Evening: (15:00 hrs) Meeting in Nepal Embassy to update on EXIM code implementation. (tbc).</i></li> <li>• <i>Evening: (19:00 hrs) Delegation internal meeting to review the Kolkata visit and planning for the Delhi meeting.</i></li> </ul>
10 August 2017 <b>Thursday</b> (26 Saun, 2074)	<ul style="list-style-type: none"> <li>• Morning (9:00 hrs): Meeting with Directorate General of Systems, CBEC, India.</li> <li>• Afternoon (14:30 hrs): Visit of Foreign Trade Directorate (DGFT) to understand the IE code registration and transmission process in India.</li> <li>• Afternoon (16:30 hrs): <i>Audience with CBEC chairman.</i></li> </ul> <p><b>Objective:</b> To discuss on how the EXIM code is shared and finalize the data element to share between Nepal Customs and System Directorate. Also discuss the further steps required to end to end automation of CTD including potential areas of improvement in Protocol to Treaty of Transit revision.</p> <p><b>Proposed detailed Agenda:</b></p> <ul style="list-style-type: none"> <li>• <b><i>Audience with CBEC chairman.</i></b></li> <li>• <b><i>Directorate General of System presentation</i></b> on CTD automation Software. (<i>Directorate General of System</i>)</li> <li>• <b><i>Nepal presentation on the EXIM code.</i></b> (<i>Mr. Devi Bhandari, Director, Customs, Mr. Harihar Poudel, Section Officer and Mr. Sushil Prakash Pradhan, EXIM code developer.</i>)</li> <li>• <i>Interaction on potential areas of data sharing for CTD automation.</i></li> <li>• <i>Conclude Proceeding covering potential areas of sharing and way forward.</i></li> <li>• <b><i>DGFT Presentation</i></b> on IE code. (<i>Structure, Procedures</i>)(<i>DGFT Presentation</i>)</li> <li>• <i>Site observation of IE Code Management.</i></li> <li>• <i>Interaction on the potential areas of collaboration with DGFT.</i></li> </ul>
11 August 2017 <b>Friday</b> (27 Saun, 2074)	<ul style="list-style-type: none"> <li>• Morning: (9:30 hrs) Meeting with EBEC on exchange of document. [<i>If time permit, this meeting can be shifted to 10 August after meeting with Directorate General of System, CBEC, India.</i>]</li> </ul>

	<ul style="list-style-type: none"> <li>• Afternoon: (13:00 hrs) Visit of Tuklakabad ICD (New Delhi).</li> </ul> <p><b>Objective:</b> To finalize the exchange of export declaration. To see the transshipment of Cargo process from the gateway port (JNPT, Visakhapatnam etc.)</p> <p><b>Proposed detail agenda:</b></p> <ul style="list-style-type: none"> <li>• <i>Bilateral meeting on exchange of Export Declarations and Agree on next step. (SASEC subregional Project)</i></li> <li>• <i>Tuklakabad Customs presentation on the import and export processing for cargo transshipment from gateway port. (e.g. JNPT).</i></li> <li>• <i>ICD Site visit.</i></li> </ul>
<p>12 August 2017  <b>Saturday</b>  (28 Saun, 2074)</p>	<ul style="list-style-type: none"> <li>• Departure from Delhi to Kathmandu.</li> <li>• Arrival Kathmandu: Time 14:35 hrs.</li> </ul>