ASYCUDA World Workshop of SASEC Customs Administration
8-11 September 2015

Provisional AGENDA
as of 7 September 2015

Background:

The SASEC Trade Facilitation Strategic Framework has identified Customs automation as one of its strategic priorities, which includes automation of Customs management system. Of the six SASEC countries, Bangladesh, the Maldives, Nepal and Sri Lanka have chosen ASYCUDA as their core Customs automation system. These countries are at different stages of implementation but all seek to implement the ASYCUDA World with its full functionalities as the core Customs system for Single Window. This document is prepared to provide information about participants, objectives, and details of the proposed ASYCUDA World Workshop in Pokhara, Nepal on 8-11 September 2015.

Chair	Mr. Sishir Kumar Dhungana, Director General, Department of Customs Ministry of Finance, Government of Nepal
Co-chair	Ms. Sonoko Sunayama, Economist, ADB, Manila
Expected participants: **(Approximate 40)**	• Director General, Customs Nepal on the opening Day. • Deputy Director General, Project Management Unit, Department of Customs officials composed of Project Director, Project Coordinator, Functional officials-3 and Technical officials - 3, CRM IT Director and Customs Chief of AW piloting Customs Offices. • Three officials each from Bangladesh, Maldives and Sri Lanka representing Managerial, Functional and Technical areas. • International Resource person from CBEC, India, Georgia Revenue Service, International e-Customs Experts ADB and UNCTAD. • Participation from ADB. • ADB National Consultant - 5 (TF Expert, Procedure Expert, Automation Expert, Business Plan expert and System Analyst)
Objectives:	1. To share experience on implementation and explore ways to mitigate challenges in speeding up the full implementation of ASYCUDA World, 2. To discuss and explore measures to sustain the effective implementation of ASYCUDA World in these countries. 3. To explore the possibility of devising a regular mechanism for sharing experiences on ASYCUDA Word in SASEC. 4. To draw lessons from the best practices in Customs automation including ASYCUDA World. 5. To explore the possibility of Customs data sharing among SASEC countries through the Customs Subgroup.
7 - 8 September 2015	**Air travel from Kathmandu to Pokhara (30 minutes)**

Day 1 (8 Sept)	Opening Session and SASEC Country Presentations
09.30 – **1000**	**Registration**

1000 – 1030	**Opening session**
	• Opening Statement by Asian Development Bank (ADB) (tbc)
	• Opening statement and welcome statement by
	    Mr. Sishir Kumar Dhungana
	    Director General,
	    Department of Customs, Ministry of Finance
	    Government of Nepal
	• Introduction and Brief Statements by Heads of Country Delegations and UNCTAD
	• Closing of opening session

1030 – 1100	Group Photo followed by tea
	Session 1: AW Functional Areas *Moderator: Mr. David Wright* Each country representative will present on the functional side of ASYCUDA World, which will focus on: (i) History of automation and initiatives taken in preparatory phases (ii) Declaration Processing Path used; (iii) AW functionality used; (iv) procedural and legislative changes for AW; (v) challenges faced in designing the functional side; and (vi) dealing with the valuation and selectivity in AW. *(Maximum 15 slides)*
1100 – 1130	Bangladesh
1130 – 1200	Maldives (ASYCUDA++)
1200 – 1230	Nepal
1230 – 1300	Sri Lanka
1300 – 1330	Q & A followed by summary of discussion by Moderator.
1330 – 1430	*Lunch*
	Session 2: SASEC Country Presentations - AW Technical Areas *Moderator: Mr. Gareth Lewis* Each country representative will present on the technical side of ASYCUDA World, which will focus on: (i) implementation platform and network structure; (ii) strategy to maintain and sustain the communication infrastructure for the centralized implementation; (iii) subsystem within Customs development; (iv) Audit of the information system (v) Database structure, (vi) Disaster recovery options, (vii) status and experience of interfacing /integrating with other government agencies' and (viii) technical problem faced and mitigation measures adopted. (*maximum 15 slides*)
1430 – 1500	Bangladesh
1500 – 1530	Maldives (Asycuda++)
1530 – 1545	*Tea Break*

1545 – 1615	Nepal
1615 – 1645	Sri Lanka
1645 – 1700	Q & A followed by summary of discussion by Moderator.
Day 2 (9 Sept)	**SASEC Country Presentations and International Best Practices** (Sessions link to objective 1 and 2 directly)
	Overview of the Day 1: Mr. David Wright and Mr. Gareth Lewis
	Session 1: SASEC Country Presentations - AW Managerial Side *Moderator: Mr. David Wright* Each country representative will present on the managerial side of ASYCUDA WORLD, which will focus on: (i) IT organization structure in Customs overall structure; (ii) recurring cost and financing strategy; (iii) retaining of IT professional; (iv) support mechanism; (v) strategy for sustainability; and (vi) strategy for technology transfer and internalization of reform. (*Maximum 15 slides*)
0930 – 1000	Bangladesh
1000 – 1030	Maldives (ASYCUDA++)
1030 – 1100	Nepal
1100 – 1130	Sri Lanka
1130 – 1200	Q & A followed by summary of discussion by Moderator.
1200 – 1230	Tea Break
	General Overview (Sessions link to objective 3 and 4 directly)
1230 – 1300	**Session 2: SASEC Customs Subgroup subregional projects.** ADB representatives will present the SASEC Trade Facilitation Strategic Framework adopted by the SASEC member countries in March 2014, focusing on the SASEC Customs Subgroup sub regional project.
1300 – 1415	**Session 3: ASYCUDA World features and future strategy** **(Mr. Renaud Massenet and Mr. John David, UNCTAD)** The UNCTAD will give detail presentation on the functional side of ASYCUDA World. The presentation will also cover the future development of ASYCUDA World.
1415 – 1515	*Lunch*
1515 – 1630	**Session 4: Customs Automation and potential interface with SASEC countries in electronic data exchange** Mr. Ananth Rathakrishnan, CBEC, India will update on India Automation Status, and further cover potentials for Electronic Data Exchange between India and SASEC's ASYCUDA World user countries followed by Q & A (15 minutes).

Day 3 (10 Sept)	General Overview (Continue)
0930 – 1045	**Overview of the Day 2: Mr. David Wright and Mr. Gareth Lewis**
	Session 1: Experience of AW implementation in other countries
	Mr. David Wright, e-Customs expert, will share lessons from experience of the ASYCUDA World in other regions. The presentations will highlight requirements for effective implementation, drawing on other countries' experience with varied levels of success followed by Q & A. (15 minutes).
1045 – 1200	**Session 2: Country experience and best practices in Georgia**
	Mr. Givi MURVANIDZE, Georgia Revenue Service, Georgia will present on the AW implementation in Georgia, its scope and interfacing with other Agencies. The presentation will also shed light on the organization structure, challenges and sustainability strategy followed by Q & A. (15 minutes).
1200 – 1215	*Coffee/ Tea Break*
1215 – 1330	**Session 3: Study on electronic data exchange**
	Mr. Gareth Lewis, e-Customs expert, will share the study on Data exchange potentials in SASEC Region as a part of SASEC Customs Subgroup project 4 followed by Q & A (15 minutes).
1330 – 1430	*Lunch*
	Group Work
1430 – 1445	**Session 4: Group formation**
	(Functional, Technical and Managerial Group)
1445 – 1600	Group Interaction in three clusters and preparation of presentation.
	Facilitator for group discussion
	Functional = Mr. David Wright
	Technical = Mr. Gareth Lewis
	Managerial = Mr. David Wright.
	Facilitator will help group to focus on the lesson learned and next step in ASYCUDA implementing countries in SASEC Region.
Day 4 (11 Sept)	Summary presentation and Adoption
0930 – 0945	Overview **of the Day 3 - Mr. David Wright and Mr. Gareth Lewis**
	Presentation by group leader - Functional
0945 – 1000	Group discussion: Moderator Mr. David Wright
1000 – 1015	Presentation by Group leader - Technical
1015 – 1030	Group discussion: Moderator Mr. Gareth Lewis
1030 – 1045	Presentation by Group leader - Managerial
1045 – 1100	Group discussion: Moderator Mr. David Wright

1100 – 1130	Tea Break
1130 – 1230	Draft Summary of proceeding and adoption
1230 – 1300	Concluding remarks by Heads of Country Delegations and UNCTAD
	Concluding remarks by ADB
	Concluding Remarks by Deputy Director General Mr. Damodar Regmi, DOC, Nepal
1300 – 1400	*Lunch*
Day 5 (12 Sept)	**Return to Kathmandu by Flight**