

TRS Environment Scan Sheet (Draft)

Name of border post subject to the TRS: (_____)

Questions	Answers
1. What is the approximate number of SADs/declarations per day at the post?	(e.g. 250 declarations/day)
2. Number of staffs employed in Customs operation (includes staffs employed in processing Customs entries, examinations, entry and exit gates, etc.)	
3. Is there a computer system introduced in Customs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Is hardcopy of SAD/declaration requested to submit to Customs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Is Customs declaration allowed to make only by Customs broker (agent)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. What units/sections are established to control documents and cargoes at the Customs border post? Please specify with sequence of process. For example; <ul style="list-style-type: none"> • Registration (acceptance of hardcopy) • Formality check (check whether all necessary documents are attached) • Issue Customs Declaration Number • Input contents of SAD/declaration to e-system • Identify risk based on data base (e.g. Green, Yellow, or Red) • Check against manifest • Document examination, e.g. classification, valuation and ROO • Physical Inspection • Payment of duty and tax • Customs release permission • Confirmation of removal of cargo at warehouse gate 	
7. Are the Trade Related Government agencies (departments) located at the border control area (sea, air, land)?	
8. If yes, which agencies/departments located at the border control area? e.g. Immigration, Agriculture, Veterinary, Health, Standards, Food & Drugs, Border Police, Environmental agency, Others (specify)	
9. Is there a Single Window system introduced?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. If yes, which agencies/departments introduce Single Window system? e.g. Immigration, Agriculture, Veterinary, Health, Standards, Food & Drugs, Border Police, Environmental agency, Others (specify)	
11. Office opening and closing times of the border post.	from _____ to _____
12. Is office opening and closing times synchronized with other government agencies/departments?	<input type="checkbox"/> Yes <input type="checkbox"/> No
13. In case of land border post, is office opening and closing times synchronized with the adjacent country border post?	<input type="checkbox"/> Yes <input type="checkbox"/> No
14. Number of incoming means of transport (ship, aircraft, truck, train) per day?	
15. Is there joint control/inspection by Customs and other government agencies/departments?	<input type="checkbox"/> Yes <input type="checkbox"/> No
16. In case of Land border post, is there joint control/inspection by your Customs and adjacent country's Customs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
17. In case of Land border post, is there any data sharing between your Customs and adjacent country's Customs?	<input type="checkbox"/> Yes <input type="checkbox"/> No